

ADDENDUM No. 2

Project Name:	Owner: City of Dexter Project Name: Dexter City Hall Renovations	Addendum No: Two (2)
Project Number:	21-113	Issue Date: January 24, 2022
Project Location:	3515 Broad St. Dexter, Michigan 48130	

This Addendum forms a part of the above described Contract Documents and supersedes, supplements or clarifies parts thereof to the extent defined by the terms set forth in this Addendum.

This Addendum consists of (1) typed page and the following (3) attachments :

Specification Sections: Advertisement for Bids, 003100 Bid Form, 011000 Summary (all pages)
Drawings: None.

SPECIFICATIONS:

- ITEM S1** Advertisement for Bid (Revised and Re-Issued)
- A. Delete reference to bids due on" Thursday January 27, 2022" and replace with Tuesday February 1, 2022.
 - B. Delete reference to send electronic copies and replace with mail or drop off at Current City Hall Drop Box outside the PNC Bank Building 8140 Main St. Dexter, MI 48130.
- ITEM S2** 003199 Bid Form (Revised and Re-Issued)
- A. Change bid due date from January 27, 2022 to February 1, 2022 at 2:00 pm.
- ITEM S3** 011000 Summary (Revised and Re-Issued)
- A. 1.3 Bid/Project Schedule note A7: Delete electronic bids and replace with Physical Hard Copy Bids due on February 1, 2022.
 - B. 1.3 Bid/ Project Schedule note 8: Delete contractor interview dates of January 31 and February 1, 2022 and replace with February 3 and 4, 2022.
 - C. 1.3 Bid/Project Schedule note 9: Delete "week of February 7, 2022 and replace with week of February 14, 2022.

****END OF ADDENDUM #2****

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BID FORM

BID PROPOSAL FOR: **City of Dexter – City Hall Renovations**

SEND BID TO: City of Dexter
8123 MAIN ST.
Dexter, MI 48130
Attention: City Manager/Clerk, Justin Breyer

BID DUE DATE: ~~JANUARY 27, 2022~~ **FEBRUARY 1, 2022; 2:00PM**

BIDDERS NAME: _____

We have examined the Contract Documents for the proposed project as prepared by PARTNERS in Architecture, PLC.

In accordance therewith, the undersigned proposes to furnish all labor and materials for construction as set forth in the Contract Documents, including the following Addenda, if any (fill in the addenda number, thus confirming receipt):

Addendum Number _____ Addendum Number _____ Addendum Number _____

1. Accompanying the proposal is a bid security for work required to be furnished by the Contract Documents, the same being subject to forfeiture in the event of default by the undersigned.
2. I agree to complete the Project, by the dates listed in Specification Section 011000 – Summary; provided that a notice to proceed is issued within thirty (30) days.
3. I understand that the Owner reserves the right to reject any or all bids, and it is agreed that this bid may not be withdrawn for a period of sixty (60) days from the opening thereof.
5. Attached herewith are the documents requested in the Supplementary Instructions to Bidders, Specification Section 002213, paragraph 4.3.5.

A. BASE BID: (Insert a base bid amount in the blank provided).

_____ Dollars \$ _____

B. SCHEDULE: Refer to Specification Section 011000 for schedule requirements.

C. ALTERNATES: Refer to Specification Section 012300.

Additive Alternate #1: Replace Existing Parking Lot
\$ _____

Additive Alternate #2: Barn/ Guard House, Improvements:
\$ _____

Additive Alternate #3: New Monument Sign:
\$ _____

Deduct Alternate #4: Exterior Siding Options:
(\$ _____)

Deduct Alternate #5: Roofing Options:
(\$ _____)

Deduct Alternate #6: Council Room Framing:
(\$ _____)

Deduct Alternate #7: Upgrade Existing Fire Alarm:
(\$ _____)

Deduct Alternate #8: New Window South Elevation:
(\$ _____)

Additive Alternate #9: Mechanical Alternate M1:
(\$ _____)

D. NON-IRAN LINKED BUSINESSES

By signing below, I certify and agree on behalf of myself and the company submitting this proposal the following: (1) that I am duly authorized to legally bind the company submitting this proposal; and (2) that the company submitting this proposal is not an "Iran linked business," as that term is defined in Section 2(e) of the Iran Economic Sanctions Act, being Michigan Public Act No. 517 of 2012; and (3) that I and the company submitting this proposal will immediately comply with any further certifications or information submissions requested by the City in this regard.

E. COMPANY / CONTACT INFORMATION

Company Name: _____

Contact Name: _____

Address: _____

Phone Number: _____ Cell Number: _____

Email: _____

Corporate Officer Name: _____ Title _____

Corporate Officer Signature: _____ Date: _____

Federal ID Number : _____

END OF BID FORM

SECTION 011000 - SUMMARY

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Project information.
2. Work covered by Contract Documents.
3. Work under Owner's separate contracts.
4. Owner-furnished/Contractor-installed (OFCI) products.
5. Contractor's use of site and premises.
6. Coordination with occupants.
7. Work restrictions.
8. Specification and Drawing conventions.

B. Related Requirements:

1. Section 015000 "Temporary Facilities and Controls" for limitations and procedures governing temporary use of Owner's facilities.

1.2 PROJECT INFORMATION

A. Project Identification: City of Dexter – City Hall Renovations

1. Project Location: 3515 Broad St, Dexter, MI 48130.

B. Owner: City of Dexter

C. Architect: PARTNERS in Architecture, PLC; 65 Market Street, Mount Clemens, MI 48043

1.3 BID / PROJECT SCHEDULE

A. The projected bid / project schedule milestones are as follows:

1. Issue Documents for Permit: December 22, 2021.
2. Issue early release documents for elevator direct purchase by City of Dexter: December 22, 2021.
3. Issue documents for Bid: January 3, 2022.
4. Pre-Bid Meeting at Project Site: January 7, 2022 at 1:00 P.M.
5. Last Day to Submit Questions: January 21, 2022.
6. Date of Final Addendum: January 25, 2022.
7. ~~Electronic Bids~~ **PHYSICAL HARD COPY BIDS DUE: FEBRUARY 1, 2022** at 2:00 PM.
8. Contractor Interviews: ~~January 31, through February 1, 2022~~ **FEBRUARY 3 AND 4, 2022** All bidders shall hold their calendars open for a potential interview. Generally, the lowest two bidders

will be called in for an interview. Interviews will be held via video conference call. Link to be provided by Architect on bid day.

9. Award Recommendation letter provided: Week of ~~February 7, 2022~~ **FEBRUARY 14, 2022**
10. Desired Construction Commencement: As soon as possible after project award.
Achieve Substantial Completion: July 15, 2022.
11. Project Closeout: All project closeout activities shall be completed within thirty (30) days following the substantial completion date.

1.4 WORK COVERED BY CONTRACT DOCUMENTS

A. The Work of Project is defined by the Contract Documents and consists of the following:

1. Renovation of the existing Dexter City Hall facility, including interior architectural improvements, a new addition to include a small reception area, a new elevator and egress stair, and MEP work. The project will also include repair work to existing outbuilding on site an existing parking lot.

B. Type of Contract:

1. Project will be constructed under a single prime contract.

1.5 WORK UNDER SEPARATE CONTRACTS

A. General: Cooperate fully with separate contractors so work on those contracts may be carried out smoothly, without interfering with or delaying Work under this Contract or other contracts. Coordinate the Work of this Contract with work performed under separate contracts.

B. Concurrent Work: Owner will award separate contract(s) for the following construction operations at Project site. Those operations will be conducted simultaneously with work under this Contract.

1. Elevator: The Owner intends to enter into a separate contract with an Elevator Contractor to complete installation of the new elevator. The Elevator Contractor awarded this contract, will be required to work with the General Contractor to assure design and construction will support the new elevator installation in its entirety. The General Contractor will be responsible for coordinating all work for the elevator installation with the Elevator Contractor and will incorporate the Elevator Contractors work into the overall project schedule.

The intent of this unique project is to assure the elevator is available to be installed and will be functional in accordance to the common schedule associated to both projects as outlined in Section 1.3 above. It is expected that the Elevator Contractor issue shop drawings within two weeks of award of a contract to the architect so new construction can be coordinated with the elevator, and that all work is complete for a fully functional elevator in accordance with the schedule in Section 1.3.

As a part of the lump sum contract, the Elevator Contractor is to include all labor, material, and equipment necessary for the completion of all work, and includes any and all permits/inspections from the Authorities having Jurisdiction associated with the elevator. Permits/ inspections completed under the General Contractor contract are the responsibility of the General Contractor.

1.6 OWNER-FURNISHED PRODUCTS

- A. Owner's Responsibilities: Owner will furnish products indicated.
- B. Owner-Furnished/Owner Installed-Installed (OFI) Products:
 - 1. TV's, Monitors, Computer Equipment, low voltage cabling.

1.7 CONTRACTOR'S USE OF SITE AND PREMISES

- A. Restricted Use of Site: The building is vacant and contractor will have access to the areas needed to renovate building. Those areas which are to not receive work are off limits to Contractor unless specifically requested by contractor.
- B. Limits on Use of Site: Limit use of Project site to Work in areas indicated. Do not disturb portions of Project site beyond areas in which the Work is indicated.
 - 1. Driveways, Walkways, and Entrances: Keep driveways, loading areas, and entrances serving premises clear and available to Owner, Owner's employees, and emergency vehicles at times which will be determined and coordinated after project award with building staff members. Do not use these areas for parking or for storage of materials.
- C. Condition of Existing Building: Maintain portions of existing building affected by construction operations in a weathertight condition throughout construction period. Repair damage caused by construction operations.
- D. Condition of Existing Grounds: Maintain portions of existing grounds, landscaping, and hardscaping affected by construction operations throughout construction period. Repair damage caused by construction operations.

1.8 WORK RESTRICTIONS

- A. Comply with restrictions on construction operations.
 - 1. Comply with limitations on use of public streets, work on public streets, rights of way, and other requirements of authorities having jurisdiction.
- B. On-Site Work Hours: Limit work in the existing building to normal business working hours of 6:30 a.m. to 5:30 p.m., Monday through Friday, unless otherwise indicated. Weekend operation may be allowed if properly coordinated with owner staff.
- C. Existing Utility Interruptions: Do not interrupt utilities serving facilities occupied by Owner or others unless permitted under the following conditions and then only after providing temporary utility services according to requirements indicated:
 - 1. Notify Owner not less than two days in advance of proposed utility interruptions.
- D. Noise, Vibration, Dust, and Odors: Coordinate operations that may result in high levels of noise and vibration, dust, odors, or other disruption to Owner occupancy with Owner.

1. Notify Owner not less than two days in advance of proposed disruptive operations.
- E. Smoking and Controlled Substance Restrictions: Use of tobacco products, alcoholic beverages, and other controlled substances on Owner's property is not allowed.
- F. Employee Identification: Contractor personnel working on Project site should wear uniforms, company shirts, identification tags, or similar that will allow owner staff to clearly identify them.
- G. Waste Management: Contractor will not be allowed to use owner dumpsters, and must provide their own for the purposes of construction activities. Location shall be coordinated with, and approved by Owner.

1.9 SPECIFICATION AND DRAWING CONVENTIONS

- A. Specification Content: The Specifications use certain conventions for the style of language and the intended meaning of certain terms, words, and phrases when used in particular situations. These conventions are as follows:
1. Imperative mood and streamlined language are generally used in the Specifications. The words "shall," "shall be," or "shall comply with," depending on the context, are implied where a colon (:) is used within a sentence or phrase.
 2. Hypertext: Text used in the Specifications may contain hyperlinks. Hyperlinks may allow for access to linked information that is not residing in the Specifications. Unless otherwise indicated, linked information is not part of the Contract Documents.
 3. Specification requirements are to be performed by Contractor unless specifically stated otherwise.
- B. Division 00 Contracting Requirements: General provisions of the Contract, including General and Supplementary Conditions, apply to all Sections of the Specifications.
- C. Division 01 General Requirements: Requirements of Sections in Division 01 apply to the Work of all Sections in the Specifications.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 011000

ADVERTISEMENT FOR BIDS

BID TITLE: CITY OF DEXTER – CITY HALL RENOVATIONS
For: 3515 Broad Street, Dexter, MI 48130

The City of Dexter will receive HARD COPY PAPER bids for the **CITY OF DEXTER – CITY HALL RENOVATIONS:** project no later than ~~Thursday, January 27, 2022~~ **TUESDAY FEBRUARY 1, 2022** at 2:00pm. Forward bids to Mr. Justin Breyer **8140 MAIN STREET, DEXTER, MI 48130. Bids can be mailed or dropped off in a drop box outside city offices in the PNC Bank Building at 8140 Main Street, Dexter, MI.** Bids will be opened publicly and read out loud by use of a virtual meeting shortly after receipt of bids at 8140 Main Street, Dexter, MI 48130.

Link to virtual meeting will be forwarded to plan-holders prior to bid day. Bids received after ~~January 27, 2022~~ **FEBRUARY 1, 2022** at 2pm will **not** be accepted or considered by the City of Dexter. An optional **Pre-Bid Meeting will be held on Friday, January 7, 2022 starting at 1:00 P.M.** Attendees should gather at 3515 Broad Street, Dexter, MI, and will be expected to wear masks and follow State recommended COVID safety guidelines.

All bids shall be accompanied by a sworn and notarized statement disclosing any familial relationship(s) that exist between the owner(s) or any employee of the bidder and any official with the City of Dexter. The City of Dexter shall not accept a bid that does not include a sworn and notarized familial relationship disclosure statement. All bids must also be submitted with a sworn and notarized Affidavit of Compliance regarding Michigan Public Act No. 517 of 2012 – Iran Economic Sanctions Act.

Submit with each bid, a certified check or acceptable bid bond payable to the City of Dexter, in an amount equal to five percent (5%) of the total bid. For bids in excess of \$50,000, a Labor and Materials Payment Bond and a Performance Bond will be required. If submitting check, drop check to PARTNERS in Architecture Office at 65 Market Street, Mt. Clemens, MI 48043 during regular business hours.

The Architect will provide the documents to prospective bidders. Interested contractors should request bidding documents from, and send questions to PARTNERS in Architecture via email: jhoulihan@partnersinarch.com. **Bidding documents will be available by noon of January 3, 2022.** Refer to the bid documents for additional required information to be submitted with the bid.

PARTNERS in Architecture, PLC, Ph: 586-469-3600.