

ADDENDUM No. 2

Project Name: Owner: Charter Township of Canton
Project Name: Canton Public Safety Building Renovations
Addendum No: Two (2)

Project Number: 21-130
Project Location: 1150 South Canton Center Road, Canton Twp, MI 48188
Issue Date: March 22, 2022

This Addendum forms a part of the above described Contract Documents and supersedes, supplements or clarifies parts thereof to the extent defined by the terms set forth in this Addendum.

This Addendum consists of (1) typed page and the following (two) attachments:

Specification Sections: 000100.
Drawings: **Architectural:** A0-08

SPECIFICATIONS:

- ITEM S1** 000100 Canton General Requirements (Issued).
A. Added Section 000100 in lieu of previously issued 000100.
- ITEM S2** 011000 Summary (Revised But Not Re-Issued).
A. Added site access limitation to read: 1.7 C Staging and Material Storage: The west parking lot will be undergoing reconstruction and replacement throughout the duration of this project. The contractor may not use spaces in that area for any staging or temporary storage of materials. Any such functions must be located in areas approved by the Owner, primarily on the east side of the building. Access of the east parking lot must be maintained.
- ITEM S3** 264113 Lightning Protection (Revised But Not Re-Issued).
A. Refer to 2.2A: Added Manufacturer #4; Robbins Lightning, Inc. (124 E. 2nd St. Maryville, Mo 64468 Box 440; (800) 426-3792; pat.n@robbinslightning.com)

ARCHITECTURAL DRAWING:

- ITEM A1** A0-08 Phasing Plan (Revised and Re-Issued)
A. Proposed Construction Phasing and Sequence of Construction Diagrams for the first and second floors: revised second floor toilet room construction to be in phase 1B in lieu of phase 3.
B. Added narrative describing suggested sequencing of work phases.

****END OF ADDENDUM #2****

Charter Township of Canton



GENERAL REQUIREMENTS & INSTRUCTIONS

- 1. SUBMISSION OF OFFERS:** All offers should be submitted in a sealed envelope or package. The invitation title, opening date and time, company name, address and telephone number shall be clearly displayed on the outside of the sealed envelope or package. The delivery of responses to the Clerk's Office prior to the specified date and time is solely and strictly the responsibility of the offeror. Any submittal received in the Clerk's Office after the specified date and time will not be considered. Responses shall be submitted on the forms provided by Canton. Additional information may be attached to the submittal. Facsimile submissions are NOT acceptable. No offer may be modified after acceptance. No offer may be withdrawn after opening for a period of sixty days unless otherwise specified. Bid must include all costs. **All offers must include the original and at least one (1) copy.**
- 2. EXECUTION OF OFFER:** Offer shall contain a manual signature in the space(s) provided of a representative authorized to legally bind the offeror to the provisions therein.
- 3. EXECUTION OF ACCEPTANCE:** Canton Township legally recognizes acceptance of formal offer when a written contract is signed by both parties. Offerer is not to assume that the Canton Board of Trustees resolution approving the bid or proposal is a binding contract.
- 4. OPENING & RECORDING:** Opening shall be public in the Clerk's Office immediately following the advertised deadline date and time for receipt of submittals.
- 5. INTEGRITY:** Canton Township does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.

6. **TABULATION:** Bid results will be posted on the Township's website at www.canton-mi.org Please click on Doing Business, Bids & Proposals and then click on Bid Results.
7. **BOARD AWARDS:** As the best interest of Canton may require, Canton reserves the right to make award(s) by an individual item, group of items, all or none, or a combination thereof; on a geographical basis and/or on a countrywide basis with one or more supplier(s) or provider(s); to reject any and all offers or waive any irregularity or technicality in offers received. Offerors are cautioned to make no assumptions. Any or all awards made as a result of this invitation shall conform to applicable ordinances and policies of Canton Township. Bid awards will be posted on the Township's website at www.canton-mi.org.
8. **BRAND NAME OR EQUAL:** If items requested by this invitation have been identified in the specifications by a brand name "OR EQUAL" description, such identification is intended to be descriptive and not restrictive and is to indicate the quality and characteristics of products that will be acceptable. Offers proposing "equal" products will be considered for award if such products are clearly identified in the offer and are determined by Canton to meet fully the salient characteristic requirements listed in the specifications.
9. **PRICING:** Unless otherwise specified prices offered shall remain firm for a period of at least sixty (60) days; all pricing of goods shall include FOB Canton Township, all packing, handling, shipping charges and delivery to any point(s) within Canton to a secure area or inside delivery.
10. **PAYMENT TERMS:** Canton Township will remit full payment on all undisputed invoices within thirty (30) days from receipt by the appropriate person(s) of the invoice or receipt of all products or services ordered.
11. **INCURRED EXPENSE:** This invitation does not commit Canton to make an award nor shall Canton be responsible for any cost or expense which may be incurred by any respondent in preparing and submitting a reply, or any cost or expense incurred by any respondent prior to the execution of a purchase order or contract agreement.
12. **QUESTIONS/ ADDENDA:** Any questions concerning the conditions or specifications shall be directed to the designated contact person. Addenda items will be posted on the township website, on the Purchasing Division page under Requests for Bids, Proposals and Qualifications. It is the bidder's responsibility to check and verify that addenda have been issued. Failure to acknowledge addenda may result in the offer not being considered.
13. **CLARIFICATION/CORRECTION OF ENTRY:** Canton reserves the right to allow for the clarification of questionable entries and the correction of OBVIOUS MISTAKES.

14. INSURANCE: The successful bidder is required to furnish evidence of the following insurance requirements in accordance with Canton's Risk Management Policy O:02. Work may not commence until the Certificates of Insurance have been received. The coverage requirements are as follows:

Workers' Compensation Insurance: The Contractor shall procure and maintain during the life of this contract, Workers' Compensation Insurance, including Employers' Liability Coverage, in accordance with all applicable statutes of the State of Michigan.

Commercial General Liability Insurance: The Contractor shall procure and maintain during the life of this contract, Commercial General Liability Insurance on an "Occurrence Basis" with limits of liability not less than \$3,000,000 per occurrence and aggregate combined single limit, Personal Injury, Bodily Injury, and Property Damage. Coverage shall include the following extensions: (A) Contractual Liability; (B) Products and Completed Operations; (C) Independent Contractors Coverage; (D) Broad Form General Liability Extensions or equivalent.

Motor Vehicle Liability: The Contractor, or its subcontractors, shall procure and maintain during the life of this contract Motor Vehicle Liability Insurance, including Michigan No-Fault Coverage, with limits of liability not less than \$3,000,000 per occurrence combined single limit, Bodily Injury, and Property Damage. Coverage shall include all owned vehicles, all non-owned vehicles, and all hired vehicles.

Additional Insured: Commercial General Liability Insurance as described above, shall include an endorsement stating that the following shall be ***Additional Insured:*** The Charter Township of Canton, all elected and appointed officials, all employees and volunteers, all boards, commissions, and/or authorities and board members, including employees and volunteers thereof.

Cancellation Notice: The Insurance coverage described above, shall include an endorsement stating the following: "It is understood and agreed that Thirty (30) days Advance Written Notice of Cancellation, Non-Renewal, Reduction, and/or Material Change shall be sent to: Charter Township of Canton, Employee Name, 1150 Canton Center S., Canton MI, 48188.

Proof of Insurance Coverage: The contractor shall provide the Charter Township of Canton, at the time that the contracts are returned by him/her for execution, a Certificate of Insurance as well as the required endorsements. In lieu of required endorsements, if applicable, a copy of the policy sections where coverage is provided for additional insured and cancellation notice would be acceptable. Copies or certified copies of all policies mentioned above shall be furnished, if so requested. If any of the above coverages expire during the term of this contract, the contractor shall deliver renewal certificates and endorsements to the Charter Township of Canton at least ten (10) days prior to the expiration date.

Indemnification: To the fullest extent permitted by law, the (name of contractor) agrees to defend, pay on behalf of, indemnify, and hold harmless the Charter Township of Canton, its elected and appointed officials, employees and volunteers, and others working on behalf of the

Charter Township of Canton against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from the Charter Township of by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of or is in any way connected or associated with this agreement.

15. PUBLIC ACT 517 OF 2012: In accordance with Public Act 517 of the Public Acts of 2012, any Iran linked business is not eligible to submit a bid on a request for proposal with a public entity in Michigan. An “Iran linked business” includes the following:

- (1) A person engaging in investment activities in the energy sector of Iran, including a person that provides oil or liquefied natural gas tanker or products used to construct or maintain pipelines used to transport oil or liquefied gas for the energy section of Iran; and
- (2) A financial institution that extends credit to another person, if that person will use the credit to engage in investment activities in the energy sector of Iran.

For purposes of this prohibition, “person” includes an individual, corporation, company, limited liability company, business association, partnership, society, trust, or any other non-governmental entity, organization or group. It also includes a governmental entity or instrumentality of a governmental entity, or any successor, subunit, parent company or subsidiary of, or company under common ownership or control with and of the foregoing.

By submitting a signed bid, bidder is certifying that the Company is not an “Iran Linked Business”.

16. REQUIRED BACKGROUND CHECK: All contractors and tradespeople working onsite will be required to submit to a background check prior to obtaining unescorted work access in the Canton Police Department. This background check may include up to a state and federal fingerprint check. The Canton Police Department will determine, based upon state and federal guidelines, whether access will be granted.

Refer to the form following this section.

END OF SECTION 000100

SEQUENCING

PHASE 1A:

BEGIN WORK IN THIS AREA AFTER TEMPORARY CONSTRUCTION WALLS HAVE BEEN ERECTED. CONFIRM THAT THE DISPATCH AND RECORDS FUNCTIONS HAVE BEEN RELOCATED TO THE SECOND FLOOR BEFORE BEGINNING DEMOLITION. MAINTAIN SECURITY BARRIER AT THE DETENTION AREA THROUGHOUT THE CONSTRUCTION PROCESS. PHASE 1A WORK MUST BE COMPLETED BEFORE PHASE 3 WORK BEGINS.

PHASE 1B:

WORK IN THESE AREAS MAY BE INITIATED ON BOTH FLOORS AT, OR ABOUT THE SAME TIME AS PHASE 1A. GENERAL DEMOLITION TO INCLUDE THE REMOVAL OF EXISTING CEILING SYSTEMS AND VARIOUS PARTITIONS, WITH SOME FLOOR CORING, TO PROVIDE ADEQUATE ACCESS OF PLENUM SPACES FOR MEP WORK TO OCCUR. MISCELLANEOUS NEW PARTITIONS TO BE CONSTRUCTED AS A PART OF THIS PHASE.

PHASE 2:

WORK IN THIS AREA WILL INVOLVE PRIMARILY THE REMOVAL OF EXISTING CEILINGS, WITH THE ADDITION OF A FEW NEW PARTITIONS TO RECONFIGURE, OR CREATE NEW SPACES. ACTIVITY TO BE SIMILAR TO THAT WHICH OCCURS IN THE PHASE 1B AREAS.

PHASE 3:

THE START OF RENOVATION OPERATIONS IN THIS AREA CANNOT COMMENCE UNTIL THE PHASE 1A WORK HAS BEEN COMPLETED. AT THAT TIME, THE TEMPORARILY HOUSED RECORDS AND DISPATCH FUNCTIONS ARE TO BE RETURNED TO THE FIRST FLOOR. COMPLETION OF BOTH LOBBIES SHOULD BEGIN IN UNISON WITH THAT OF THIS AREA.

PHASE 1-3:

THIS IS A SPECIAL DESIGNATION FOR THE PRIMARY MECHANICAL ROOMS ON BOTH FLOORS. WORK IN THESE SPACES WILL BEGIN AT, OR ABOUT THE SAME TIME AS THE FIRST PHASES OF THE RENOVATION. THESE AREAS WILL BE IMPACTED TO ONE DEGREE OR ANOTHER THROUGHOUT THE COURSE OF THE PROJECT.

GENERAL NOTES

1.

CONTRACTOR TO WORK CLOSELY WITH THE OWNER IN ESTABLISHING THE BEST ORDER IN WHICH TO PERFORM THE WORK.

2.

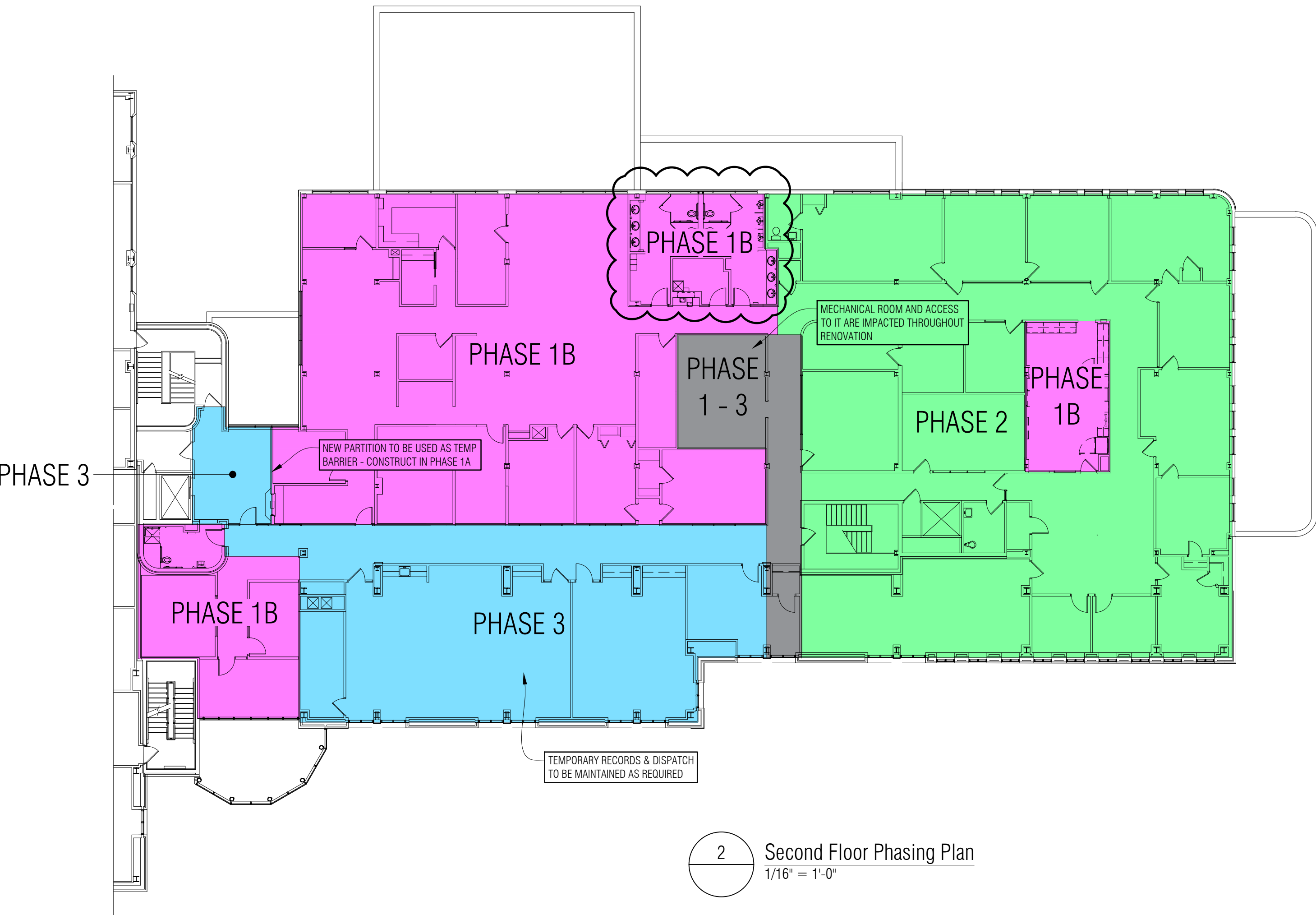
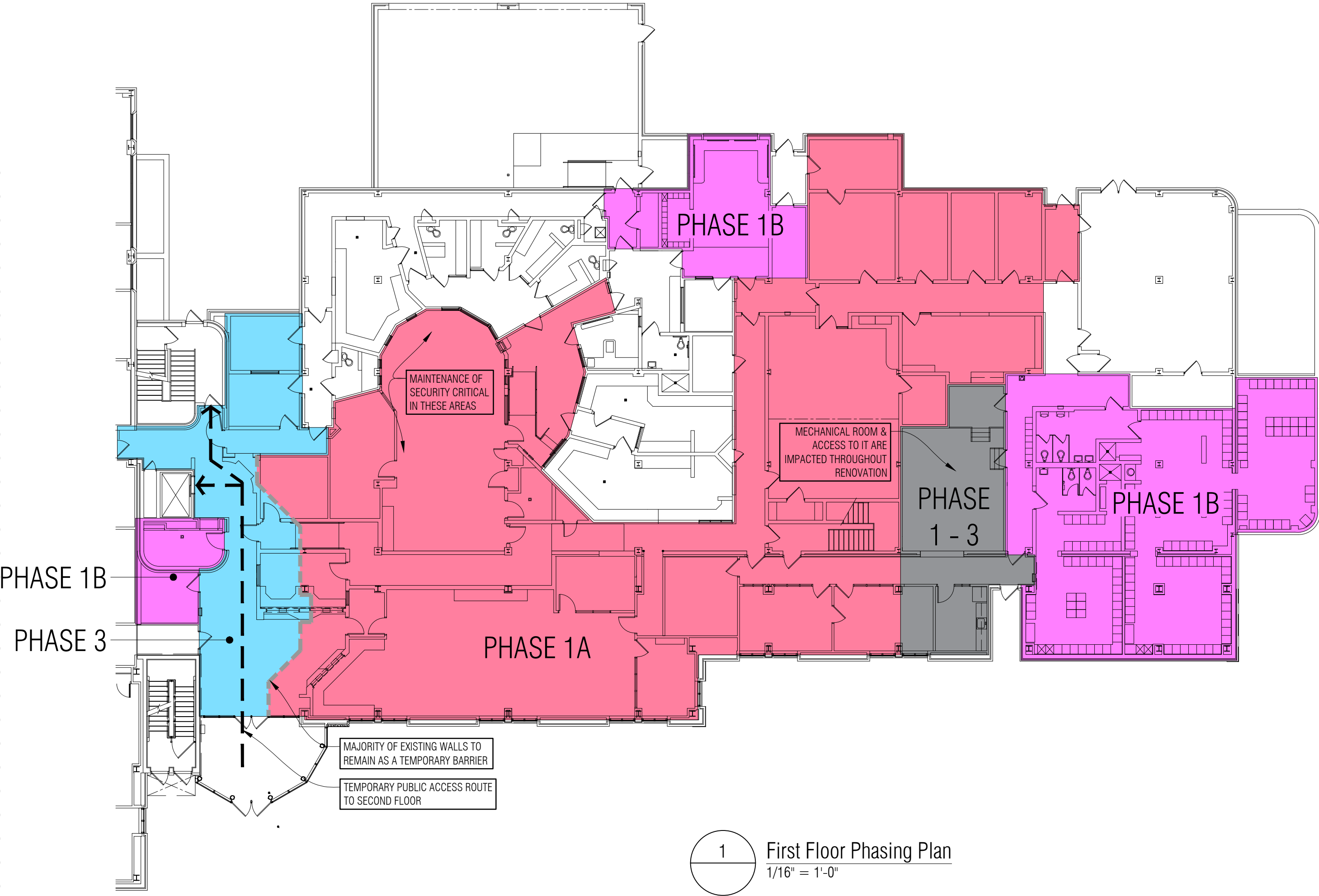
CONTRACTOR TO COORDINATE WITH OWNER TO MANAGE ANY SPECIAL RESTRICTIONS IMPOSED IN ORDER TO KEEP PUBLIC SAFETY OPERATIONS FUNCTIONAL.

2.

SUGGESTED PHASING MAY BE ADJUSTED TO BETTER ALIGN WITH CONTRACTORS PROJECT SCHEDULE, MATERIAL DELIVERY AND STORAGE, AND MEANS AND METHODS RECOMMENDATIONS.

3.

CONTRACTOR TO COORDINATE WITH OWNER WHERE ANY STAGING AREAS ON SITE MAY BE PERMITTED. NOTE THAT THE ENTIRETY OF THE WEST PARKING LOT WILL BE UNDER CONSTRUCTION AND INACCESSIBLE FOR THE DURATION OF THIS PROJECT.



PHASING PLAN LEGEND

PHASE 1A

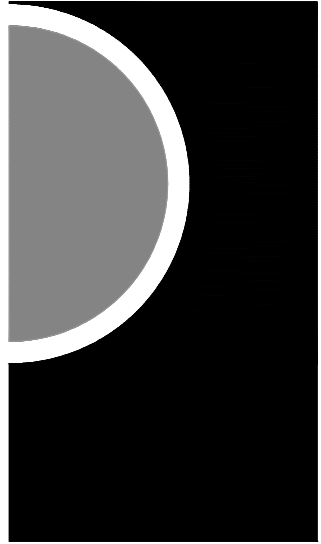
PHASE 1B

PHASE 2

PHASE 3

PHASES 1-3

PARTNERS



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Statement of Intellectual Property

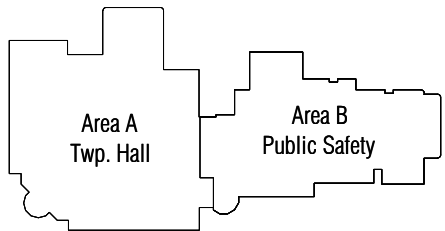
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CONSULTANT

KEY PLAN



OWNER

Canton Township
Public Safety

PROJECT NAME

Public Safety Building
Interior Renovations

1150 S. Canton Center Road
Canton, MI 48188

PROJECT NO.

21-130

ISSUES / REVISIONS

| | |
|-------------|-----------|
| Addendum #1 | 3/18/2022 |
| Addendum #2 | 3/22/2022 |

DRAWN BY

CJJ

CHECKED BY

JAV

APPROVED BY

MAM

SHEET NAME

PROJECT PHASING
PLAN

SHEET NO.

A0-08