

WAKELY ASSOCIATES, INC.
ARCHITECTS
30500 Van Dyke Avenue Suite 209
Warren, Michigan 48093

ADDENDUM NO. ONE
REDFORD UNION SCHOOLS
DISTRICT WIDE EMERGENCY BALLAST
REPLACEMENT/ALTERNATE NEW LED LIGHTING
Page 1 of 1 (write up only)

January 23, 2018

ADDENDUM NO. ONE to the plans and specifications for the REDFORD UNION SCHOOLS , Macomb, MI, Architect's Project No. 171743, dated January 12, 2018.

The above plans and specifications are modified, supplemented or augmented as follows, and this ADDENDUM NO. ONE, is hereby made a part of the contract documents.

No drawings are issued in this addendum. Specification Section 00020 Invitation to Bids, Section 00311 Proposal Form/All Trades, and Section 01100 Alternates are issued in this addendum.

CLARIFICATION:

ALL DRAWINGS SETS HANDED OUT BY WAKELY ASSOCIATES PRIOR TO THIS ADDENDUM ARE NOT TO BE USED FOR BIDDING PURPOSES DUE TO A PRINTING ERROR. Please contact our office for updated Drawings.

ARCHITECTURAL SPECIFICATIONS

- ITEM NO. AS1:** Refer to Section 00020 – Invitation For Bids
- a. Revised Alternate No. 2 in Project Description
 - b. Added Alternate No. 3 in Project Description
 - c. Added Alternate No. 3 in Allowance paragraph.
 - d. Extend date of Submission to February 2, 2018 in lieu of January 26.
- ITEM NO. AS2:** Refer to Section 00311 – Proposal Form/All Trades (issued)
- a. Revised Alternate No. 2
 - b. Added Alternate No. 3
- ITEM NO. AS3:** Refer to Section 01100-Alternates (issued)
- a. Revised Alternate No. 2
 - b. Added Alternate No. 3

END OF ADDENDUM NO. 1.

Cc: Chuck Martin, Redford Union Schools
Jon Darnell, Peter Basso Associates
File

REDFORD UNION SCHOOLS
DISTRICT WIDE EMERGENCY BALLAST
REPLACEMENT/ALTERNATE
NEW LED LIGHTING

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SECTION 00020 - INVITATION FOR BIDS

PROJECT

**REDFORD UNION SCHOOLS
DISTRICT WIDE EMERGENCY BALLAST
REPLACEMENT/ALTERNATE
NEW LED LIGHTING**

OWNER

REDFORD UNION SCHOOLS
17715 BRADY
REDFORD CHARTER TOWNSHIP, MI 48240

ARCHITECT

WAKELY ASSOCIATES, INC.
30500 VAN DYKE AVENUE SUITE 209
WARREN, MICHIGAN 48093
(586) 573-4100

PROJECT DESCRIPTION:

The project consists of removal and replacement of the existing emergency ballasts as shown for main corridors of the School District Buildings, on the drawings.

Three Alternates are being solicited:

The first is to replace the existing lamps and ballasts on the existing lighting and install new LED lamps and associated driver, the second Alternate is to replace the existing light fixtures in the main corridors of the District Buildings with new LED lighting, occupancy sensors and associated material and the third alternate is to replace the existing ceiling grid and tile with new. All work (base bid and/or alternates) shall be done on 2nd shift.

ALLOWANCE:

Contractor shall include in Base Bid, Alternate No. 1, Alternate No. 2 and Alternate No. 3 pricing and an allowance of \$5,000.00/building to:

1. Tech. wiring secure any loose or remove unused tech wiring above corridor ceilings in work scope.
2. Firestop/fireseal any existing penetrations or openings in walls requiring fire rating or smoke tightness. Any unused allowance will be returned to the Owner at the end of the project.

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TYPE OF PROPOSAL:

A single lump sum proposal is being entertained for the work of this proposal.

DATE OF SUBMISSION:

The Owner will receive sealed proposals for the work herein set forth until **1:00 p.m. EST, on Friday, February 2, 2018, at Redford Union Schools in the Administrative Building, 17715 Brady Street, Redford, MI 48240.** Bids will be publicly opened shortly thereafter. Late bids will not be accepted or considered.

The bid shall be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the Owner or any employee of the bidder and any member of the School Board, or the Superintendent of Schools. The Owner will not accept a bid that does not include this sworn and notarized disclosure statement.

PROPOSAL GUARANTY:

Each proposal must be accompanied by a certified check, cashiers check, or a satisfactory Surety Bid Bond in an amount not less than five percent (5%) of the total bid price as guaranty. No bid shall be considered unless it is accompanied by the required guaranty.

Checks shall be made payable to Redford Union Schools.

Such cash, checks, or bid bonds will be returned to all except the three lowest bidders for each contract within five (5) days after the opening of bids, and the remaining cash, checks, or bid bonds will be returned promptly after the Owner and the accepted bidders have executed the Contract, or if no award has been made, within sixty (60) days after the date of the opening of bids, upon demand of the bidder at any time thereafter, so long as he has not been notified of the acceptance of his bid.

PRE-BID MEETING

A Pre-Bid Meeting will be held at The Administration Building, 17715 Brady Street, Redford, MI 48240 **at 1:00 p.m. EST on Wednesday, January 17, 2018.** Attendance at this pre-bid meeting is not mandatory, however, absolutely no extra cost will be allowed for any item or thing which could have been seen by visiting the site.

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BIDDING DOCUMENTS:

Bidding documents consist of plans and specifications as prepared by Wakely Associates Inc./Architects, Warren, Michigan.

Bid documents can be purchased at the offices of ARC, 1009 W. Maple Road, Clawson, MI 48107 after noon on January 12, 2018.

Bidding documents will be available on or after noon on January 12, 2018 by calling Wakely Associates Inc. at 586-573-4100 or email at aduda@wakelyaia.com for a link to access the documents.

Copies of the Bidding documents will also be on file for reference at the office of:

1. The Owner
2. CAM, Bloomfield Hills
3. McGraw Hill, Detroit
4. Reed Construction Data, Novi
5. The Architect

PROPOSAL ACCEPTANCE:

The right to accept and/or reject any and all proposals and to waive any and all informalities and/or irregularities in bid proposals submitted during the bidding process is reserved by the Owner, which right may be exercised at the sole discretion of the Owner.

PROPOSAL WITHDRAWAL:

Proposals for base bids may not be withdrawn for a period of sixty (60) days after the time established for the receipt of proposals. Bidders may withdraw at any item prior to the time set for the receipt of proposals.

END OF SECTION 00020

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SECTION 00311 - PROPOSAL FORM/ALL TRADES

Name of Contractor

Address, City, Zip

Phone # / Fax #

Email Address

PROJECT

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30500 VAN DYKE AVENUE - SUITE 209
WARREN, MI 48093

BASE PROPOSAL

Pursuant to and in compliance with the Invitation to Bid and the Instructions to Bidders, and having carefully examined the Bidding Documents and all Addenda, the undersigned agrees to enter into an agreement with the Owner to complete the work in accordance with the said Bidding Documents for the sum of:

(Sum to be written out)

_____ Dollars \$_____

Cost of bond (if bid is less than \$50,000: if bid is \$50,000 or higher, bond cost is to be included in bid)

_____ Dollars \$_____

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The undersigned acknowledges he/she has included the sum of thirty five thousand dollars (\$35,000.00) in the Base Bid for use of an allowance for above ceiling technology work and/or above ceiling firesafing/firestopping of existing corridor walls for fire rating or smoke tightness.

ALTERNATES

The undersigned further proposes to execute the work specified in the respective technical division or indicated on the drawings for the sum added to the base proposal as stated below:

ALTERNATE NO. 1: Remove lamps and ballast at existing light fixtures. Provide (2) Philips T8 instant high output LED lamps and (1) Philips T8 instant fit LED driver. Provide quick disconnect fittings at new LED driver. Lamps shall be 4000K color temperature with a minimum output of 2000 lumens each. All work shall be done on 2nd shift.

ADD: _____

_____ Dollars \$ _____

The undersigned acknowledges he/she has included the sum of thirty five thousand dollars (\$35,000.00) in Alternate No. 1 for use of an allowance for above ceiling technology work and/or above ceiling firesafing/firestopping of existing corridor walls for fire rating or smoke tightness.

ALTERNATE NO. 2: Remove existing light fixtures complete. Provide new fixture type L1 (Type L1E where emergency fixtures are indicated). Circuit light fixtures to existing branch circuit. Extend conduit and wire as required. Extend circuit ground per NEC requirements. Provide new occupancy sensors as indicated. Rework switched leg of branch circuit as required. If Alternate No. 2 is chosen, work is not to commence until end of school (mid June 2018 with completion on or before August 31, 2018).

ADD: _____

_____ Dollars \$ _____

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ALTERNATE NO. 3: Remove and replace existing ceiling grid and acoustic ceiling tile. Salvage, clean, repaint and reinstall existing grilles, registers, diffusers, speakers and exit lights. Salvage, clean and reinstall light fixtures for Base Bid and Alternate No. 1 only. If Alternate No. 3 is chosen, work is not to commence until end of school (mid June 2018 with completion on or before August 31, 2018).

ADD: _____

_____ Dollars \$ _____

The undersigned acknowledges he/she has included the sum of thirty five thousand dollars (\$35,000.00) in Alternate No. 2 for use of an allowance for above ceiling technology work and/or above ceiling firesafing/firestopping of existing corridor walls for fire rating or smoke tightness.

VOLUNTARY ALTERNATES

The following voluntary alternates are offered by the bidder. The undersigned agrees that the amounts indicated below shall be added to or deducted from the Base Bid, as the case may be, for each alternate which is accepted.

<u>Description of Voluntary Alternates</u>	<u>Add</u>	<u>Deduct</u>
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____

PRICE GUARANTEE

The undersigned proposes that the price stated in this Proposal is guaranteed for sixty (60) consecutive days from bid date.

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TAXES

The undersigned acknowledges that the price stated above includes all taxes of whatever character or description.

SUPPLEMENTAL FEES

For additional work performed upon instruction of the Owner by subcontractors of the undersigned, add to the subcontractor's prices for such additional work a fee of _____% which includes all the charges of the undersigned for overhead and profit.

Any additional work performed upon instructions of the Owner by persons other than the subcontractors of the undersigned, the charges will be actual cost of all labor and materials (less all discounts) plus the fee of _____% which includes all the charges of the undersigned for overhead and profit and to which shall be added the actual cost of insurance and taxes.

Each proposal covering extra work shall be accompanied with complete itemized material and labor breakdowns.

For all revisions involving the deletion of contract work, it is agreed that full credit shall be given the Owner for such work deleted, including overhead and profit as quoted hereinbefore.

TIME OF COMPLETION

The undersigned agrees to commence work operations immediately upon award of contract (expected mid December 2017), with substantial completion of the work by August 31, 2018, and that the proposed bid is in full consideration of this.

ADDENDA

If any addenda or bulletins covering changes to the Bidding Documents have been received during the bidding period, the bidder shall fill in their numbers and dates which acknowledges having received same, and having included in this Proposal the work involved:

_____ Dated _____

_____ Dated _____

_____ Dated _____

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BID SECURITY

A bid bond executed by a U.S. Treasury Listed Surety Company acceptable to Redford Union Schools or a cashier's check in the amount of at least 5% of the sum of the proposal payable to Redford Union Schools shall be submitted with each proposal in excess of \$23,417. All proposals shall be firm for a period of sixty (60) days.

PERFORMANCE AND LABOR BOND

Successful bidders whose proposals are \$50,000 or more will be required to furnish a U.S. Treasury Listed Company Performance and Payment Bond in the amount of 100% of their bid. The cost of the Bond shall be included in each proposal.

Bidders are to indicate cost of bond on the Bid Form if total bid is less than \$50,000. Owner will make a decision if bond is required on all bids less than \$50,000.

The Board of Education reserves the right to reject any and/or all bids in whole or in part and to waive any informality therein. The Board of Education reserves the right to accept that bid which in its opinion, is in the best interest of the Owner.

FAMILIAL DISCLOSURE

Bidder has included Section 00401 Familial Disclosure Form (bid will not be read without this form)

NEGOTIATION

The undersigned agrees that, should the overall cost exceed the funds available, he will be willing to negotiate with the Owner and Architect for the purpose of making further reductions in the Contract work, and shall agree to give full credit for all such reductions in the work requested by the Owner, including full value of labor, materials, and subcontract work and reasonable proportionate reductions in overhead and profit, thereby arriving at an agreed upon Contract price.

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CONTRACT EXECUTION

The undersigned agrees to execute a Contract for work covered by this Proposal, provided that he be notified of its acceptance within sixty (60) days after the opening of bids.

The undersigned hereby declares that he has the legal status checked below:

() Individual

() Partnership having the following partners:

() Corporation incorporated under the State laws of:

This proposal is submitted in the name of, and notice of acceptance should be mailed, faxed, or delivered to:

Date:

Firm's Name:

Phone No. () _____

By:

(Signature)

In the presence of:

Title:

END OF SECTION 00311

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SECTION 01100 - ALTERNATES

PART 1 - GENERAL

1.01 RELATED DOCUMENTS:

- A. Attention is directed to Division 0, Bidding and Contract Requirements, and to Division 1, General Requirements, which are hereby made a part of this Section.

1.02 DESCRIPTION OF WORK:

- A. This section identifies each Alternate by number, and describes the basic changes to be incorporated into the work, only when the Alternate is made a part of the work by specific provisions in the Owner-Contractor Agreement.
- B. Alternate schedule below is part of the Bidding Documents and will be considered in selection of Contractors and awarding contracts.
- C. Unless otherwise provided, Owner will accept or reject alternates within sixty (60) days of date of contract. Owner reserves the right to reject any or all alternates.

1.03 ALTERNATES:

A. General:

- 1. The descriptions for each alternate listed in the schedule are primarily scope definitions, and do not necessarily detail the full range of materials and processes needed to complete the work as required.
- 2. Refer to applicable specification sections (Division 2 through 16), and to applicable drawings, for specific requirements of the work, regardless of whether references are so noted in description of each alternative.
- 3. Coordinate pertinent related work and modify surrounding work as required to properly integrate the work under each Alternate, and to provide the complete construction required by Contract Documents.
- 4. Referenced sections of specifications stipulate pertinent requirements for products and methods to achieve the work stipulated under each Alternate.

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B. Schedule:

1. **ALTERNATE NO. 1:** Remove lamps and ballast at existing light fixtures. Provide (2) Philips T8 instant high output LED lamps and (1) Philips T8 instant fit LED driver. Provide quick disconnect fittings at new LED driver. Lamps shall be 4000K color temperature with a minimum output of 2000 lumens each.
2. **ALTERNATE NO. 2:** Remove existing light fixtures complete. Provide new fixture type L1 (Type L1E where emergency fixtures are indicated). Circuit light fixtures to existing branch circuit. Extend conduit and wire as required. Extend circuit ground per NEC requirements. Provide new occupancy sensors as indicated. Rework switched leg of branch circuit as required. If Alternate No. 2 is chosen, work is not to commence until end of school (mid June 2018 with completion on or before August 31, 2018).
3. **ALTERNATE NO. 3:** Remove and replace existing ceiling grid and acoustic ceiling tile. Salvage, clean, repaint and reinstall existing grilles, registers & diffusers, speakers and exit lights. Salvage, clean and reinstall light fixtures for Base Bid and Alternate No. 1 only. If Alternate No. 3 is chosen, work is not to commence until end of school (mid June 2018 with completion on or before August 31, 2018).

END OF SECTION 01100