

# Ehresman Associates, Inc.

architects • engineers

## ADDENDUM

Project: **Charter Township Of Brandon  
Edna Burton Senior Center  
Restroom Remodeling**

Project No.: **8315.a**

Date: **February 4, 2016**

Addendum Number: **1**

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Each Bidder's proposal amount shall include the work described herein.

This Addendum is hereby made a part of the Contract Documents. Unless otherwise indicated, the work described herein shall comply with, and be equal in all respects to the original Specification and Drawings accompanying same. Include incidental work required to properly complete the work, whether stated herein or not.

### **SPECIFICATION REVISIONS:**

#### **00 310 - PROPOSAL FORM**

**ADD:** ALTERNATE #3: T8 lighting retrofit kits

*ADD TO the Base Proposal Amount to furnish and install UL commercial grade retrofit kits to convert the four (4) existing light fixtures from T12 lamps to T8 lamps. This alternate is to include all the necessary sockets, ballasts, and wiring for a complete install.*

**CLARIFY:** Reissue complete section based on page shifting

#### **10 164 - PLASTIC TOILET PARTITIONS**

**ADD:** ACCEPTABLE MANUFACTURERS  
*4. PSiSC/Columbia Lockers*

Specifications Issued:  
00 310 & 10 164

Drawing Issued:  
None

Documents Issued:  
None

## ADDENDUM #1

### PART ONE - GENERAL

#### DESCRIPTION

WORK INCLUDED: Perform all work required to furnish and install the entire plastic toilet partition including, but not limited to:

1. TOILET PARTITIONS, standard and barrier free.
2. TOILET PARTITION DOORS, with door hardware.
3. URINAL SCREEN
4. HARDWARE, accessories.

RELATED WORK: Particularly review

1. TOILET ROOM ACCESSORIES: Section 10 800

#### SUBMITTALS

SHOP DRAWINGS: Size, location, anchorage, finish, and hardware.

SAMPLES: Color, finish.

#### WARRANTY

WARRANTY is 25 years against breakage, corrosion, and delamination.

### PART TWO - PRODUCTS

#### MATERIALS AND FABRICATION

GENERAL: Floor mounted, overhead braced compartments.

ACCEPTABLE MANUFACTURERS: Subject to compliance with specifications.

1. SCRANTON PRODUCTS (Santana / Comtec / Capital)
2. WEIS ROBERT
3. BRADLEY CORP.
4. *PSiSC/Columbia Lockers*
5. APPROVED SUBSTITUTE

FINISH AND COLOR: Manufacturer's standard selection.

1. COLOR: Linen

CONSTRUCTION OF DOORS, PANELS, AND PILASTERS: High density Polyethylene (HDPE) resins. Single component section with self-lubricating surface to resist marking.

1. THICKNESS: 1" minimum, with edges rounded to a radius.
2. COLOR: As selected from standard range. Extend color through the core.
3. PANEL HEIGHT: 55" high panel, mounted 14" above floor.
4. PILASTER HEIGHT: 82" high.

DOOR SIZES: Barrier Free doors shall be 36" wide to provide a 32" clear opening per Michigan Department of Labor Construction Code Commission requirements. In-swinging doors shall be 24" wide.

1. HEIGHT: 55" high, mount 14" A.F.F.
2. THICKNESS: 1" minimum, with edges rounded to a radius.

#### DOOR HARDWARE

1. HINGE: 2 piece with stainless steel pin, 8" wrap-around type.
2. BARRIER FREE STALL: Door pull and wall stop, provide second door pull.
3. STRIKE and KEEPER: 6" heavy-duty aluminum extrusion. Anodized finish. Through bolt. Stainless Steel latch.
4. LATCH HOUSING: Heavy aluminum extrusion. Through bolted.

PARTITION HARDWARE: Vandal-resistant, heavy duty non-ferrous.

1. WALL BRACKETS: Double ear stirrup type, with stainless steel fasteners.
2. PILASTER SHOE: Stainless steel with stainless steel fastener.
3. OVERHEAD BRACING: Extruded heavy aluminum, clear anodized finish with all accessories, wall brackets, etc.
4. HEADRAIL BRACKETS: Stainless steel, min. 18 ga.

URINAL SCREEN HARDWARE: Vandal-resistant, heavy duty mounting.

1. WALL BRACKETS: Double ear stirrup type, with stainless steel fasteners.

**ADDENDUM #1**

2. FASTENERS: Double on each side, stainless steel with anti-theft heads.
3. SIZE: 2'-0" wide x 55" high.

**ACCESSORIES**

COAT HOOKS, latches, pulls, cast alloy, with chrome finish.

ANCHORAGE: Stainless steel with theft-resistant heads.

**PART THREE - EXECUTION**

**PREPARATION**

INSPECT PANELS for damage, scratches, etc. before installing.

DO NOT INSTALL any damaged, scratched, or defective panels.

**INSTALLATION**

PREPARATION: Take Field Measurements.

INSTALL TOILET PARTITIONS per manufacturer's standard printed specifications to achieve an installation that is securely and rigidly fastened to the building construction, with partitions plumb, level and true to line.

1. DOOR CLEARANCE: Max. 3/16"

2. PARTITION TO WALL: Max. 1"; except at visible joints facing the room; Max. 1/2".

CLEAN exposed surfaces.

END OF SECTION

**ADDENDUM #1**

**PROPOSAL FOR:** **CHARTER TOWNSHIP OF BRANDON**  
**EDNA BURTON SENIOR CENTER RESTROOM REMODELING**  
345 Ball Street  
Ortonville, MI 48462

**PROPOSAL TO:** **CHARTER TOWNSHIP OF BRANDON**  
**Ms. Candee Allen**  
Township Clerk  
395 Mill Street  
PO Box 929  
Ortonville, MI 48462

**ARCHITECTS** **Ehresman Associates, Inc.**  
**ENGINEERS:** architects • engineers  
803 West Big Beaver Road, Suite 350  
Troy, Michigan 48084-4734  
248.244.9710  
248.244.9712 (f)  
email: [architects@ehresmanassociates.com](mailto:architects@ehresmanassociates.com)

SUBMITTING CONTRACTOR: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
PHONE: \_\_\_\_\_ / FAX: \_\_\_\_\_  
EMAIL: \_\_\_\_\_

1. **BASE PROPOSAL**  
The undersigned, in compliance with the Bidding Requirements and Conditions of the Contract, and having carefully examined the Contract Documents and all Addenda, visited the site and being aware of conditions affecting the cost of the work, agrees to enter into an agreement with the Owner and to perform and furnish all labor, materials, tools, equipment, and supervision required to complete the work in strict accordance with the Contract Documents for the stipulated sum of:

BASE PROPOSAL AMOUNT

\_\_\_\_\_ Dollars \$ \_\_\_\_\_  
(written sum)

2. **ALTERNATES**  
The Undersigned further proposes to execute the work specified in the respective technical division or indicated on the drawings for the sum added to (unless otherwise noted) the Base Proposal Amount as stated below:

ALTERNATE #1: DEDUCT FROM the Base Proposal Amount to reuse the existing Barrier Free grab bars in both the Men's and Women's restroom. Contractor will be responsible for removing and relocating as required to meet Barrier Free requirements, including patching / repairing walls. Contractor to note that the third grab bar (18" vertical) is not existing and new is still required.

DEDUCT: \$ \_\_\_\_\_

ALTERNATE #2: DEDUCT FROM the Base Proposal Amount to furnish and install cabinets and countertops meeting the size, profiles, etc. indicated on the drawings and meeting the criteria of the wood lab casework specifications, as manufactured by a local cabinet shop.

DEDUCT: \$ \_\_\_\_\_

**ADDENDUM #1**

**ALTERNATE #3:** ADD TO the Base Proposal Amount to furnish and install UL commercial grade retrofit kits to convert the four (4) existing light fixtures from T12 lamps to T8 lamps. This alternate is to include all the necessary sockets, ballasts, and wiring for a complete install.

ADD: \$ \_\_\_\_\_

3. TIME OF COMPLETION:

The undersigned will start work operations immediately upon award of the Contract, and will complete all work as indicated below:

- A. Start Date: Immediately after award
- B. Substantial Completion: \_\_\_\_\_ (calendar days)
- C. Final Completion not later than \_\_\_\_\_ (calendar days)

4. SUPPLEMENTAL FEES:

For additional work performed upon instruction of the Owner

- A. BY SUBCONTRACTORS of the Undersigned, add **10%** to the subcontractor's prices for its OH & P; and **10%** for all the charges of the Undersigned for overhead and profit.
- B. BY PERSONS OTHER THAN THE SUBCONTRACTORS the Undersigned, the charges will be actual cost of all labor and materials (less all discounts) plus the fee of **10%**. This fee includes all the charges of the Undersigned for general conditions, overhead and profit, and general conditions, and the actual cost of insurance and taxes. It excludes bond fee.
- C. Each proposal covering extra work shall include a complete itemized material and labor breakdowns.
- D. For all revisions involving the deletion of Contract Work, it is agreed that full credit shall be given the Owner for such work deleted, including overhead and profit.

5. VOLUNTARY ALTERNATES

The following alternates are offered at this time for the consideration of the Owner. If accepted, the Base Proposal will be changed by the amount listed.

- A. \_\_\_\_\_  
Add to or Delete from Base Proposal Amount: \$ \_\_\_\_\_
- B. \_\_\_\_\_  
Add to or Delete from Base Proposal Amount: \$ \_\_\_\_\_
- C. \_\_\_\_\_  
Add to or Delete from Base Proposal Amount: \$ \_\_\_\_\_

6. PRICE GUARANTEE

The undersigned agrees that its proposal shall not be withdrawn and the price stated in the Proposal is guaranteed for sixty (60) consecutive days from the bid date.

7. TAXES

The undersigned acknowledges that the prices stated above include all applicable taxes of whatever character or description.

8. ADDENDA

If any Addenda covering changes to the Bidding Documents have been received during the bidding period, the bidder shall fill in their numbers and dates which acknowledge having received same, and having included in this proposal the work involved:

**ADDENDUM #1**

No. 1 Dated \_\_\_\_\_

No. 2 Dated \_\_\_\_\_

No. 3 Dated \_\_\_\_\_

9. **NEGOTIATION**

The Undersigned agrees that, should the overall cost exceed the funds available, it will be willing to negotiate with the Owner for the purpose of making further reductions in the Contract Work, and shall agree to give full credit for all such reductions in the work requested by the Owner, including full value of labor, materials, and subcontract work and reasonable proportionate reductions in overhead and profit, thereby arriving at an agreed upon Contract price.

10. **UNIT PRICES**

All unit prices quoted shall include the sum total of all additional costs of labor, material, overhead, profit, fees, general conditions, and such other costs incidental to the work described. Any increase in cost must be approved by the Owner in writing prior to work being performed.

For all revisions involving the deletion of Contract work, it is agreed that full credit shall be given the Owner for such work deleted on a unit basis as quoted hereinafter.

A. **SUBFLOOR REPLACEMENT**

To remove unsuitable and/or water damaged plywood subfloor and replace with in-kind subfloor thickness (anticipate ¾" thickness, tongue and groove). When contractor observes, in his opinion, damaged or unsuitable subfloor material(s), it shall notify the Owner to review locations and conditions. Owner will provide authorization to remove and replace material as requested.

\$\_\_\_\_\_ per 4' x 8' sheet

Any increased cost based on the unit prices must be approved by Owner's written change order prior to work starting. Quantities must be confirmed by the Owner.

11. **RIGHTS RESERVED BY OWNER:**

The Owner reserves the unconditional right to waive any irregularities, reject any or all proposals or to accept proposals which in the judgment of the Owner will serve the best interests of the Owner.

12. **PROPOSAL GUARANTEE (BID BOND)**

Is required: Refer to AIA Document A701-1997 "Instructions to Bidders"

AMOUNT: 5% of contract sum.

13. **CONTRACT SECURITY (Performance and Labor and Material Bond)**

Is required: Refer to AIA Document A701-1997 "Instructions to Bidders" (if contractors proposal is in excess of \$50,000).

AMOUNT: 100% of contract sum.

14. **CONTRACT EXECUTION**

The undersigned agrees to execute a Contract for work covered by this Proposal as provided for in the Bidding Documents. The undersigned declares the legal status indicated below:

( ) Individual

( ) Partnership, having the following partners:

.1 \_\_\_\_\_

.2 \_\_\_\_\_

.3 \_\_\_\_\_

( ) Corporation, Incorporated under the laws of the State of \_\_\_\_\_

**ADDENDUM #1**

The undersigned affirms that:

- A. This proposal is based upon the materials and construction, equipment, etc., named or described in the specifications.
  - B. The address, given below, is the legal address to which all notices, directions, or other communications may be served or mailed.
  - C. Its proposal is made in good faith, without collusion or connection with any other person or persons bidding for the same work, and that the prices quoted herein include all terms, insurance, royalties, transportation charges, allowances, taxes, use of all tools and equipment, overhead, profit, etc., necessary to fully complete the work in accordance with the Contract Documents.
15. The Contractor shall hold harmless from and indemnify the Owner and Architect against all claims, suits, actions, costs, counsel fees, expenses, damages, judgments or decrees, by reason of any person or persons or property being damaged or by the Contractor, or any person employed under said Contractor, in any capacity during the progress of the work whether by negligence or otherwise.

The undersigned agrees to live up to the above specifications and gives the Grosse Pointe Board of Education the right to deduct the cost of any damage caused by faulty work and any item conflicting with good workmanship from the final payment.

This proposal is submitted in the name of:

DATE: \_\_\_\_\_ FIRM NAME: \_\_\_\_\_  
WITNESS: \_\_\_\_\_ BY: \_\_\_\_\_  
(Signature)  
TITLE: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

Return two (2) signed copies.

THE OWNER RESERVES THE UNCONDITIONAL RIGHT to waive any informality or irregularity, reject any and all proposals, or to accept proposals which in the judgement of the Owner will serve its best interests, and to make in its judgement a determination as to the adequacy of the Contractor's qualifications, experience and capability.

**ADDENDUM #1**

**CONTRACTOR QUALIFICATIONS**

CONTRACTOR QUALIFICATIONS

1. Years in Business: \_\_\_\_ years  
(This company and this business)
2. Minimum Experience – at least three (3) comparable (similar) projects of similar size and cost, with customer reference.

Project Name: \_\_\_\_\_

Location: \_\_\_\_\_

Cost: \_\_\_\_\_

Year: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Project Name: \_\_\_\_\_

Location: \_\_\_\_\_

Cost: \_\_\_\_\_

Year: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Project Name: \_\_\_\_\_

Location: \_\_\_\_\_

Cost: \_\_\_\_\_

Year: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

END OF SECTION



**ADDENDUM #1**

**FAMILIAL RELATIONSHIP DISCLOSURE FORM**

This form **MUST BE NOTARIZED** as a condition of being awarded business by The Charter Township of Brandon.

I, the undersigned, being first duly sworn, depose and say; and my signature certifies, that there are no Owners, Principals, Officers, Agents, Employees, or Representatives of this firm that have any familial relationships with any members of the Charter Township of Brandon, or its Supervisor unless specifically noted below:

ELECTED OFFICIALS

Candee Allen – Clerk  
Terri Darnall – Treasurer  
William DeWitt – Trustee  
Dana DePalma – Trustee  
Elizabeth Waters – Trustee  
Jayson Rumball - Trustee

Supervisor

Kathy Thurman

The following familial relationship is disclosed:

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Name: \_\_\_\_\_  
(print)

Firm: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Subscribe and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Notary Public, \_\_\_\_\_

My Commission expires: \_\_\_\_\_

Reference: Public Act 232 of 2004

**ADDENDUM #1**

**AFFIDAVIT OF COMPLIANCE – IRAN ECONOMIC SANCTIONS ACT**  
**Michigan Public Act No. 517 of 2012**

The undersigned, the owner or authorized officer of the below named contractor (the “Contractor”), pursuant to the compliance certification requirement provided in this Request For Proposal (the “RFP”) issued by The Charter Township of Brandon (“CTB”), hereby certifies, represents and warrants that the Contractor (including its officers, directors and employees) is not an “Iran linked business” within the meaning of the Iran Economic Sanctions Act, Michigan Public Act No. 517 of 2012 (the “Act”), and that in the event Contractor is awarded a contract as a result of the aforementioned RFP, the Contractor will not become an “Iran linked business” at any time during the course of performing the Work or any services under the contract.

The Contractor further acknowledges that any person who is found to have submitted a false certification is responsible for a civil penalty of not more than \$250,000.00 or 2 times the amount of the contract or proposed contract for which the false certification was made, whichever is greater, the cost of the Township’s investigation, and reasonable attorney fees, in addition to a fine. Moreover, any person who submitted a false certification shall be ineligible to bid on a Charter Township of Brandon request for proposal for three (3) years from the date it is determined that the person has submitted the false certification.

**CONTRACTOR:**

\_\_\_\_\_  
Name of Contractor

By: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

STATE OF \_\_\_\_\_ )  
 )ss.  
COUNTY OF \_\_\_\_\_ )

This instrument was acknowledged before me on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_, by  
\_\_\_\_\_.

\_\_\_\_\_  
, Notary Public  
\_\_\_\_\_ County, \_\_\_\_\_  
My Commission Expires: \_\_\_\_\_  
Acting in the County of : \_\_\_\_\_

END OF SECTION